



Sisters of St. Joseph of Carondelet

St. Paul Province

Community Garden Coordinator

15-20 hours per week. Seasonal work Now-October

\$15 - \$20 per hour.

Please send resume or request for application to apply@csjstpaul.org

POSITION SUMMARY:

Coordinate and support the Sisters of St. Joseph Community Garden and neighborhood partnership garden plots. Coordinating includes collaboratively leading design and growing processes, tending, harvest, aggregation, and post-harvest preparation for St. Kate's/CSJ Food Access Hub (Food Shelf). This person would have the active support of the Young Adult Spirituality & Community Engagement Director and Program Coordinator, community gardeners, and additional volunteers, but would be responsible for the overall maintenance of the gardens, harvesting and data collection.

DUTIES & RESPONSIBILITIES:

Functions within the policies and procedures of the Sisters of St. Joseph of Carondelet.

Coordinate and lead garden bed preparation and planting.

Support seedling care.

Lead project portion of CSJ Earth Day programming.

Consider and implement improvements toward regenerative growing practices and structures.

Maintain community gardens with regular watering, cultivating, harvesting.

Support projects around soil fertility and anti-racist gardening.

Lead and facilitate weekly garden projects with community gardeners each Tuesday night 5-7PM.

Develop watering schedule for interested community gardeners.

Support inclusion of SMHC and Project Home community garden participants.

Weigh and document weekly harvest and donations.

Plan and lead garden sessions with students (pre-K-8) at the Highland Catholic School garden.

Support maintenance, harvest, and aggregations from various neighborhood gardens for St. Kate's/CSJ Food Access Hub.

Support Food Access Hub operations.

Participate in weekly Food Access Hub meetings and workshops.

Coordinate and support Cross-Campus Food Access Coalition development and work.

Collaborate with St. Kate's Center for Community Work and Learning on community-engaged learning garden projects, etc.

Create social media and website updates highlighting community garden work and opportunities.

Performs other duties as requested.

QUALIFICATIONS:

Experience with organic/regenerative/urban gardening principles and application.

Able to coordinate, teach and work collaboratively with volunteers, students, intergenerational and diverse groups.

Ability to relate well with individuals, groups and diverse communities of people. Experience in public speaking preferred.

Knowledge of and interested in climate justice, environmental racism, environmental sustainability, food sovereignty and other food access issues.

Reliable, flexible, independent, self-starter.

Ability to expand and enhance projects and partnerships.

Able to work closely with Young Adult Spirituality & Community Engagement Director and Program Coordinator to communicate the progression of garden projects and needs.

Willingness to immerse oneself in CSJ history, mission, and ministry—becoming acquainted with individual members and province organization.

Ability to meet the physical demands of the position including heavy lifting, bending, stooping, pulling, pushing, climbing, reaching, walking, and standing for long periods of time in the outdoors.

Reliable transportation—able to get to/from gardens in timely manner.